

DEMATERIALISATION REQUEST FORM
 Normal Dematerialisation Transmission-cum-Dematerialisation Transposition-cum-Dematerialisation

DRF No:		Date	D	D	M	M	Y	Y	Y	Y
DRN No:		Date	D	D	M	M	Y	Y	Y	Y

(To be filled by BO. Please fill all details in BLOCK LETTERS in English. Fill up ISIN wise. Fill a separate DRF for free securities and locked-in securities. In case of locked-in securities, fill up a separate DRF for different lock-in reason/lock-in expiry dates)

I/We request you to dematerialise the enclosed security certificate(s) registered with my/our name into my/our demat account.

DP ID		CLIENT ID								
NAME OF FIRST / SOLE HOLDER										
NAME OF SECOND HOLDER										
NAME OF THIRD HOLDER										
NAME OF THE COMPANY										
ISIN	I	N								
QUANTITY TO BE DEMATERIALISED	(In Figures)									
QUANTITY TO BE DEMATERIALISED	(In Words)									
NUMBER OF CERTIFICATES	(In Words)									
NATURE OF SECURITIES	<input type="checkbox"/> Free Securities					<input type="checkbox"/> Lock-In-Securities				
LOCK IN REASON										
LOCK IN EXPIRY DATE	D	M	YEAR							

Details of Security:

FACE VALUE OF SECURITY					
TYPE OF SECURITY	<input type="checkbox"/> Equity	<input type="checkbox"/> Debentures	<input type="checkbox"/> Bonds	<input type="checkbox"/> Units	<input type="checkbox"/> Others (Specify)

FOLIO NO.	CERTIFICATE NO.	DISTINCTIVE NO.	QUANTITY
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	FROM	TO	FROM	TO	
					TOTAL

NOTE: Attach an annexure [duly signed by the account holder(s)] in the above format if the space is not sufficient.

DECLARATION: The original certificates/documents are hereby surrendered by me/us for dematerialisation and the same are free from any lien or charge or encumbrance and represent bonafide securities of the Issuer Company to the best of my/our belief and knowledge.

Name	Name of First Holder	Name of Second Holder	Name of Third Holder
Signature with DP	Please sign here First/Sole Holder or Guardian (in case of Minor)	Please sign here (Second Holder)	Please sign here (Third Holder)
Signature with RTA	Please sign here First/Sole Holder or Guardian (in case of Minor)	Please sign here (Second Holder)	Please sign here (Third Holder)

Participant Authorization (From DP to RTA)

We have received the above-mentioned securities bearing ISIN _____ for dematerialisation. The application form is verified with the Certificates / Documents surrendered for dematerialisation and we certify that the application form is in accordance with the details mentioned in the enclosed Certificates / Documents. It is also certified that the Holder(s) of securities have a beneficiary account with us in the same name(s) and order of name(s).

Signature and Seal
(Depository Participant)

----- (Please tear here) -----

Acknowledgement Receipt

DRF NO:		DATE	
DP ID		CLIENT ID	
NAME OF ACCOUNT HOLDER(S)			
NAME OF THE COMPANY		ISIN	
TYPE OF SECURITY	<input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units <input type="checkbox"/> Others (Specify)		
NO. OF SECURITIES		NO. OF CERTIFICATES	

We hereby acknowledge the receipt of documents, in respect of above securities for dematerialisation, subject to verification.

Instructions:

- In case of transmission-cum-demat, a notarized copy of death certificate of the deceased holder, copy of the order of the court etc. to be attached with DRF.
- In case of transposition-cum-demat, a duly executed transposition request form to be attached with the DRF.

Signature and Seal
(Depository Participant)